

SCHOOL RULES AND REGULATIONS

PREAMBLE:

Kololo High School is one of the government aided secondary schools in Kampala District. It has been in existence since 1973 having been founded under the auspices of the Islamic faith. Its main objective is to inculcate spiritual, moral, social values and to ensure academic excellence for its students. These are expected to transform the students' community into acceptable citizens in society.

A student's duty is to study and behave acceptably well to make his/her parents/guardians proud of him/her and to reflect the school's good image. Above all, the students should love and have faith in the Almighty God.

The following school rules and regulations are therefore set to guide all students so as to achieve the above vital objectives. A student is expected to read them carefully and abide by them at all times at school and outside school.

RULE 1: REPORTING TO SCHOOL.

- a) All students are expected to report to school on the first day of the term and before 8.00am. Any student failing to report within the first three days of the term should be accompanied by the parent/guardian for explanation to the school authority.
- b) Since Kololo High School is entirely a day school, students must arrive at school by 7.30am. Lessons begin at 8.00am. Any student arriving beyond the stated time will be regarded as a late comer and will be subjected to a punishment.
- c) The Morning session Senior 1 & 2 timetable runs from 8.00am – 1.40pm. Therefore no student of the morning session is expected to leave school before 1.40pm. Senior 3, 4, 5 & 6 continue up to 4.40pm. Anyone leaving school before 5.00pm without a written permission from either the Headteacher, Deputy or teacher on duty will be reprimanded

RULE 2: CONDUCT AND BEHAVIOUR

- a) All students must obey and respect the Headteacher, deputies, staff (teaching and non teaching) prefects and all persons in whom authority is vested by the school administration. Failure to observe this rule may result into expulsion.
- b) Fighting is forbidden. All grievances should be reported to the authority. Anybody found guilty will be black-booked and be suspended from school for a period not less than a week.
- c) All students are expected to use the school property responsibly, and to avoid deliberate negligence or reckless damage to school property. Whoever damages a property must replace or mend the damage before being allowed back into the school.
- d) Theft cases are punishable by expulsion from school.
- e) Drinking alcohol, smoking cigarette, tobacco, pipes, drugs or any other intoxicants is a very serious offence. Any student found drunk or in possession of any intoxicant drugs will be liable to expulsion. Also that suspected to smuggle intoxicants into the school will have a similar punishment.

- a) Students of the opposite sex must not be together in seduction or engage in immoral or unwanted relationships. Students who contravene this rule will be expelled from school. Any student who will be medically proved to have aborted will be liable to expulsion.
- b) Silence must be observed in the classroom, library, laboratories, during school gatherings and any other place. Loitering on the school compound is prohibited. Any student who fails to observe this rule will be punished.
- c) All electronic gadgets such as mobile/cellular phones, radios, cameras among others must not be brought to school. Any student found with any of these will be asked to surrender it and it will be confiscated for keeps. Refusing to surrender the appliance will lead the culprit to suspension not until he/she produces it.
- d) Any student convicted of a criminal offence in the courts of law must be expelled from school.
- e) Misbehavior of any kind done outside the school premises by a student may lead to dismissal from school especially if such behavior taints the school's good image.
- f) Misbehavior of any kind by a candidate student may lead to cancelation of registration from the school centre.
- g) Gay/lesbianism and related habits are punishable by expulsion. (Netted or suspected).
- h) Bullying/teasing in any form is prohibited. It's a punishable offense which may lead to suspension from school.
- i) Gambling of any nature is prohibited. Any student involved in gambling is to be punished. Perpetual offenders shall be suspended.
- j) Use of obscene language, possession of obscene photos, pictures, pornographic materials or any other immoral behavior are strictly forbidden and may result into expulsion.
- k) Involvement in selling of merchandise of any sort is prohibited. If caught the merchandise will be confiscated.
- l) The mosque is out of bounds to all students except at prayer time.
- m) All in all the students must protect and uphold the good name of the school wherever they are.

RULE 3: SCHOOL UNIFORM

Uniforms are strictly obtained from school. All students are expected to dress smartly in clean, proper school uniform for all school activities which include, outings, national functions, collecting reports and any other school function.

- a) All "O" and "A" Level boys wear black trousers. The shirts with a black neck-tie vary in colour, for each class has its own colour. "O" Level put on short sleeved shirts bearing a purple school badge. The sweater is black with a white band at the neck, bottom and end of sleeves. It bears a purple/white embroidered school badge, while "A" Level put on long sleeved shirts bearing a blue school badge. Their sweater is black with a white band at the neck, bottom and end of sleeves. It bears a blue/white embroidered school badge.
- b) "O" Level girls wear purple mid/long skirts. Their short sleeved blouses with a purple neck-tie vary in colour depending on which class and year of entry. However they should

all bear a purple school badge. The sweater is purple with a white band at the neck, bottom and end of sleeves. It bears a purple/white embroidered school badge.

- c) "A" Level girls wear black mid/long skirts. Also their long sleeved blouses with a black neck-tie vary in colour depending on which class and year of entry. They also bear a blue school badge. The sweater is black with a white band at the neck, bottom and end of sleeves. It bears a blue/white embroidered school badge. (Black sweaters can be long sleeved or sleeveless)
- d) No student is allowed to wear open shoes, high heeled shoes, sandals, slippers, "lugabire" and canvas at school. The recommended type is the black boot for both boys and girls.
- e) All girls must wear white stockings (not socks) and all boys must wear socks in their shoes.
- f) All students must keep their hair trimmed short not more than ¼ inch which must be well combed. Any artificial treatment to the hair is prohibited. Boys must not grow beards.
- g) Wearing bangles, earrings and necklaces is not allowed at school. They will be confiscated. In the same way, lipstick, henna or cutex is not allowed.
- h) Jackets, cardigans, coats and sweaters which are not school sweaters are prohibited and will be confiscated for keeps.
- i) Muslim girls are allowed to wear white veils provided they are the sharia type of dress.

RULE 4: ACADEMICS

- a) No student shall absent himself/herself from class without any explicit. Permission of the headteacher, deputy or teacher on duty or without documented sick leave. Punctuality for lessons and school activities should be observed at all times. It's a punishable offence to break this rule.
- b) Any student who engages in examination malpractices such as smuggling materials into the examination room, colluding with a fellow student or any other method must face an automatic cancelation of his/her results and may be expelled from school.
- c) All students must attend lessons on the timetable. All students must do class assignments, tests and examinations.

RULE 5: SCHOOL ACTIVITIES

All students must participate in co-curricular activities which include among others games and sports, debates, music, dance and drama, assembly club activities and any other school festivals.

RULE 6: OFFICIAL LANGUAGE

English is the official language of communication while at school at all times, except for particular lessons that require the use of other specific languages.

FINALLY

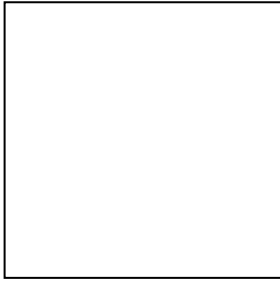
The decision of the staff disciplinary committee, the administration and the Board of Governors shall be final in all disciplinary matters.

Failure to observe and obey the school rules and regulations will be a sign of lack of interest and loyalty to the school and thus an act of self dismissal.

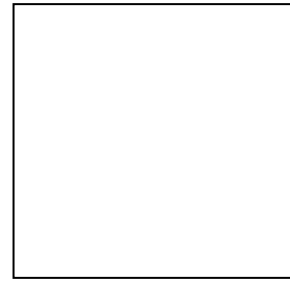
Whenever the school administration suspends a student, the biological parent/guardian and the student have to sign a bond, guaranteeing future good behavior of the student as a condition for re admission. Impersonation in this case will be treated as indiscipline liable to legal prosecution.

NB:All newstudents must consent to abide by the school rules by signing a copy for their file and furnish their Bio data details before being admitted to Kololo High School.

STRUGGLE FOR SUCCESS



KOLOLO HIGH SCHOOL
P.O BOX 1389
KAMPALA



STUDENT

PARENT/GUARDIAN

Form A/S

Complete this form accurately and truthfully in Block/Capital Letters. Then return it to school on your first day in the school.

1. Student's full name (Surname first)

 Sex Date of Birth
2. Name of Parent/Guardian
3. Home District Religion
4. Previous School

5. Last class attended Year
6. When did you sit for P.L.E exams? Index No.
 Aggregates English Mathematics
 S.S.T Science
7. When did you sit 'O' Level exams? Index No.
 Aggregates Distinctions Credit Passes Fs
8. Place of Residence

 Village L.C Zone
9. State of Parents (Tick where applicable)
 h living Both Dead Father living Mother living
10. Next of Kin in / near Kampala
11. Relationship
12. Contact address and Tel (Nos)
13. Who is responsible for you in case of any problem?
 Name Relationship
 Occupation Designation
 Mobile Tel. No
- Office address and Tel. No
-
 Residence address and Tel No.
 Box number (s)

AGREEMENT:

I have read the school rules and regulations and accept that if my son/daughter/relative has been admitted in Kololo High school, I undertake to abide by the school rules and regulations and to cooperate in matters concerning the education and welfare of my child.

I agree that my child should be punished accordingly whenever he/she deviates from the rules and regulations as provided.

Parent/Guardian's name: Date

Signature: Telephone Number:

I have read the school rules and regulations and I accept that I'm admitted in Kololo High School. I undertake to abide by the school rules and regulations and to cooperate in matters concerning my education and welfare.

I accept to be punished accordingly whenever I deviate from the school rules and regulations.

Student's Name Date

Signature

OFFICIAL USE ONLY

Admission proved to class

Application No Date

HEAD TEACHER

Date of admission Admission No

House

KOLOLO HIGH SCHOOL
STUDENTS MEDICAL EXAMINATION FORM

N.B: “This form must be endorsed by recognized Government Hospital”

Name of student Age: Sex:

Name of schoolCurrent class Stream:

A. History

1. History of past medical illness (Serious illness, Hospitalization, Medication)

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2. History of past surgical problems e.g accidents, injuries or any operations

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3. History of familial diseases e.g Allergies, Asthma, Sickle cell disease, Epilepsy

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4. Gynecological History (LNMP, Nature of Mestrual periods, age of manner)

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B. General Examination:

1. Systemic Examination

R/S

CVS

P/A

CNS

2. Dentist’s report:

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3. Ophthalmologist's Report

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C. Laboratory Report

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D. Summary / Recommendations

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Doctor's signature and stamp: